

**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE -
16 MARCH 2015**

REPORT OF: THE ENGINEER AND SURVEYOR

SUBJECT: SOUTH CHAPEL REFURBISHMENT

1.0 Purpose of this Report

1.1 To advise on the progress of the South Chapel Refurbishment project.

2.0 Introduction

2.1 At the meeting in December 2014 the Joint Committee was advised that the works would be likely to commence at the end of March 2015. This date will not be met and this report updates the programme and advises on other salient issues.

3.0 Design Issues

3.1 It has been confirmed by the architects that there are no concerns about the detailing of the vertical wooden cladding to the walls and this change, from the horizontal, is now incorporated into the scheme.

3.2 One of the most important aspects of the refurbishment scheme is the lighting and our architects have used the services of a specialist lighting consultant. The lighting consultant's proposals have indicated that an additional £20,000 needs to be made to the budget in order to ensure that the maximum improvements can be achieved. This has been discussed by your officers who advise that the additional expenditure can be met from existing resources and recommend that approval is given to increasing the budget. Discussions have been held with our architects who advise that they do not foresee any further cost aspects of the scheme increasing significantly.

3.3 The scope of the lighting scheme requires careful consideration to be given to the routing of cabling and this is still to be finalised by our architects

4.0 Scope of the works

4.1 Approval was given at the last meeting to incorporate air conditioning to the chapel. Quotations have been obtained within the agreed budget.

5.0 Project Programme

5.1 Our architects now anticipate tendering the works in March with these being returned in April. This will enable the works to take place during the summer months which has the advantage of maximising the scope for daylight working outside of the normal operating hours at the Crematorium.

6.0 Recommendation

6.1 That the report is noted and that approval is given for an additional £20,000 provision to the scheme budget.

Terry Garvey
Engineer and Surveyor

*Background List of Documents –
Section 100D of the Local Government Act 1972 - None*